

**Recommendation Letter for Employees  
(to be printed on Company Letter Head)**

**To Whomsoever It May Concern**

It is my pleasure to recommend (employee name) who wishes to pursue admission for MBA online at D Y Patil Deemed to be University. As an employer we support his/her decision to complete the Master's Degree Program through online mode. We are happy to share that the (employee name) has been working with us since (date of joining).

He/ she is a dedicated employee and an excellent coworker with an excellent track record of performance. All his/her required qualifications and degree required for pursuing MBA have been found satisfactory to my knowledge. He /She is a Graduate and we wish him/her all the best to add another degree of MBA to his/ her qualification.

If you have any request or question do not hesitate to contact me.

Best Regards,

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Contact \_\_\_\_\_

Email \_\_\_\_\_